

Dear District Administrators:

This e-mail is to give you some advance information regarding:

- an additional federal American Recovery and Reinvestment Act (ARRA) reporting requirement for school districts under Title I Part A
- Title I Comparability reporting requirements

## **1. New Title I ARRA Report Requirement – School Level Expenditures**

ARRA requires the Department of Public Instruction to submit a School Level Expenditure report to the U. S. Department of Education (ED). This report must include the 2008-09 per-pupil expenditure of state and local funds for each school in all districts receiving Title I Part A ARRA funds. This new data collection is requiring the DPI to develop a new reporting mechanism for school level expenditures related to staff salaries (required) and other school allocated expenditures (optional). DPI has already begun development of this new report. All districts awarded Title I ARRA funds must complete this report.

## **2. Title I Comparability Report**

Annually, certain districts receiving Title I dollars are required to demonstrate that in 2009-10, comparable state and local funds are allocated to Title I and non-Title I schools and/or among all Title I schools within a grade span. Districts are exempt from calculating comparability if:

- All schools in the district have fewer than 100 students
- The district has one school per grade span
- The district enrollment is under 1,000

Starting in the 2008-09 school year, the DPI created an online Comparability Report for district use in making and reporting these calculations. The majority of districts in Wisconsin are exempt from reporting comparability data, but approximately 40% of Wisconsin districts do need to demonstrate comparability. All districts receiving Title I Part A funds need to login to the report to either validate that they are exempt or to file their comparability data.

### **Timelines:**

**February 1, 2010** - Instructions for both the School Level Expenditure and Comparability reports will be sent electronically to district administrators. A district administrator who delegates the responsibility to complete the reports will need to forward the report information to the designee.

**March 1, 2010** - All districts receiving Title I ARRA funds must submit the School Level Expenditure report and all Title I receiving districts must submit the Comparability report.

We will do all that we can to make this reporting process as reasonable as possible given the federal parameters we are working under. If you wish to see the federal guidance for the School Level Expenditure reporting requirement you will find it at: [http://dpi.wi.gov/titleone/arra\\_reporting.html](http://dpi.wi.gov/titleone/arra_reporting.html)

If you have questions please do not hesitate to contact your Title I Consultant:  
<http://dpi.wi.gov/titleone.aspx/tlconsultants.aspx>